

**Agenda for the meeting of Kelloe Parish Council to be held on Wednesday 12<sup>th</sup> March at 7.00 pm at the Phoenix Centre, Kelloe.**

- 1 Apologies for Absence
- 2 To receive declarations of interest.
- 3 **Opportunity for Matters Raised by Members of the Public before the meeting to be discussed.** This should ideally take the form of a statement from the member of the public with a reply by the Council. Sometimes discussion is inevitable, but it should be brief. (This will be limited to 15 minutes.)
- 4 **Minutes of the Council meeting held on 8<sup>th</sup> January 2025** - Councillors should only discuss and amend any inaccuracies or add points that have been missed.
- 5 **Matters arising** – To avoid **repetitive** discussion about the same subject, discussion should **only** be about matters that are **not** on the agenda already.
- 6 **Finance and Responsible Financial Officer update** –
  - A. Update on the 2024/25 Accounts to date.
  - B. Risk assessment, Assets Register and Revised Financial Regulations.
  - C. Annual Internal Control review.
- 7 **County Councillors Report:** Assuming the County Councillors wish to stay for the whole meeting please can County Councillors only bring up items that are not already going to be discussed on the Agenda.
- 8 **Departure of the Cemetery Ground Maintenance Officer.**
- 9 **Parish Council website and use of the gov.uk domain name.**
- 10 **Updates**
  - A. Update on the Fraud case.
  - B. Allotments – clearing existing plots.
  - C. Cemetery
  - D. Thinfords – new plant watering arrangements needed
  - E. Other issues
9. Any correspondence:
10. Planning Applications:
11. **Any Other Business:** Please inform the Chairperson of matters Councillors want to discuss before the start of the meeting.
12. **Meeting dates.** To be decided.

SW 6/3/25